

# CERT

## COMMUNITY EMERGENCY RESPONSE TEAM

### *BRECKSVILLE – BROADVIEW HEIGHTS*

### *JANUARY 2014 MEETING*

#### **I. General Meeting Minutes**

Date: 1/15/2014

Time: 7:00pm-7:45pm

Location: Brecksville Human Services Gathering Room

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#### **A. General Announcements**

1. New President and Vice President—Congratulations to our new President Tim Dodd and VP Wayne Lewis
2. Board positions available—there are several openings on the board, anyone interested in joining should please see either Leslie or Tim.
3. POD training update—all members that are interested are encouraged to attend this CERT Association meeting to be held on Wednesday February 5<sup>th</sup> at 7pm in the Independence Library.

#### **B. CERT Training Review—Tim Dodd**

Tim reviewed the basic training module #6, CERT Structure. Self deployment is not an option; the team must be called to action by the fire chief. When the team is activated, safety is of paramount concern and members should speak up if they feel this is not the case. The leadership structure needs to be well organized when mobilized. The first person at an event is the Incident Commander until handed off to someone else. Each team leader should have a manageable span of control with no more than 5-7 people per team. The chain of command should always be followed and it is everyone's responsibility to be accountable for their actions. Flexibility is key during an incident which allows for

adapting to the changing situation and communicating and working well with other organizations using NIMS and ICS principles. To be successful with any incident response team members need to identify the scope of the incident, determine a strategy, deploy resources and document all actions and results.

**C. Next Meetings:**

Coordinator Meeting—**Rescheduled to:** Wed. February 12th, 6:30pm, Wallings Road Fire Station, Broadview Hts.

General Meetings—Brecksville Human Services Center, 7pm  
Thursday February 20<sup>th</sup>  
Wednesday March 19<sup>th</sup>  
Thursday April 24<sup>th</sup>

*Respectfully Submitted, Sue Schindler*

Cc: E.Egut, J. Hajek, C. Jatsek, J. Winar