

# CERT

## COMMUNITY EMERGENCY RESPONSE TEAM

### *BRECKSVILLE – BROADVIEW HEIGHTS*

#### *OCTOBER 2017 MEETINGS*

##### **I. Coordinator/Board Meeting**

Date: 10/4/2017      Time: 7:20pm-8:00pm

Location: T.J.'s house in Brecksville

Attendance: Melissa Mathys, Sue Schindler, Tim Dodd, TJ Hartman, Bill Zakar, Tom Kalvas, Mike Packard

---

##### **A. Old Business**

1. Fire Department Liaison and Communication Protocol—Mike Packard will Join Jared Winar as the CERT Liaison to the Fire Departments. Messages and communication should primarily go to the liaisons and secondarily to the chiefs.
2. Next Year's Schedule—The meeting schedule for next year needs to be created.
3. Election for 2018 Position—The election for a vice-president replacement needs to be completed by the end of the year. An announcement will be sent to the general group for any interested individuals.
4. CPR Card Expiration—The cards expire in March of 2018.

##### **B. New Business**

1. Drug Take Back—This event will be held on Saturday October 28<sup>th</sup>. The new location will be at the Horticulture building on Stadium Dr. Melissa will call to have the trailer delivered.
2. October 18<sup>th</sup> General Meeting—The meeting will be held at the Wallings Rd. Fire station. The meeting announcement will direct people that parking is in both the front and back of the building.
3. November Holiday Social Meeting—This meeting will be held on November 16<sup>th</sup> in the Brecksville Human Services Room at the Community Center at 7pm. Sue will check the Creekside menu order from last year and also volunteered to pick-up the order at 6:30pm on that night. Melissa will bring plates and utensils. Tom will bring pop. The meeting announcement will ask that attendees bring a side dish or dessert. Coffee was provided last year by the Community Center.

**C. Next Meetings:**

Board Meeting: Wednesday Nov 1<sup>st</sup>, 6:30pm Wallings Rd. Fire Station, B. Hts.

General Meeting: Wednesday October 18<sup>th</sup>, 7pm Wallings Rd. Fire Station, B.Hts.

Holiday Social: Thursday November 16<sup>th</sup>, 7pm Human Services, Brecksville

**D. Action Items:**

	Item	Who is responsible	By when
1	Cancel the Human Services room at the Community Center for Oct. 18 <sup>th</sup> .	Sue	Monday 10/16/17
2	Call Brecksville Fire Department to have the trailer delivered to the Horticulture Building for the Drug Take Back on Oct. 28 <sup>th</sup> .	Melissa	Friday 10/27/17