

# CERT

## COMMUNITY EMERGENCY RESPONSE TEAM

### *BRECKSVILLE – BROADVIEW HEIGHTS*

### *OCTOBER 2015 MEETINGS*

#### **I. Coordinator/Board Meeting**

Date: 10/7/2015

Time: 6:30pm-7:55pm

Location: Broadview Hts. Fire Station, Wallings Road

Attendance: Tim Dodd, Lidia Dobronos, Sue Schindler, T.J. Hartman, Wayne Louis, Leslie Lesinski, Melissa Mathys

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#### **A. Old Business**

1. Broadview Hts. Call-Out Exercise—The program that will be used by Broadview Hts. is called “Ready Now” and is provided free of charge by the county. The program can contact the group via phone, fax or text. The county is still working on programming the system for our use and it will most likely not be ready until after January.

2. Drug Round-Up—The event went well with over 150 lbs of unused/expired drugs being collected.

3. Reporting Password—TJ received the reporting site log-in password from Sharon and will pass it along to Tom K.

4. ID Cards—The county has an old badge maker available for use by CERT groups, the new badge maker is for PIV cards only and cannot be borrowed. TJ will check on the possibility of borrowing the old badge maker. The badge template is not on the computer Tom K. uses but it may be on the one Melissa uses.

5. October General Meeting—Wayne and TJ will discuss part two of home safety with a review of the homework “Home Safety Scavenger Hunt” that each participant received.

6. Thank You Note—A note will be sent to thank the new Brecksville police chief for attending the September meeting.

## **B. New Business**

1. Meeting Schedule for 2016—Tim completed the schedule for next year. Board meetings will continue to be held at the Wallings Road Fire Station in Broadview Hts.
2. Brecksville Booville volunteers needed—Contact Erin Kubat if interested in helping by being stationed at the doors. The event will be held Oct 25<sup>th</sup> from 1-4 at Blossom Hill.
3. Yearly Activity Reporting—Tom will be preparing the yearly report soon, in addition to our activities, hours spent on administrative tasks may also be included (i.e. time spent on minutes and preparation and presentation of meeting topics).
4. Next Year Meeting Topics—We need to start preparing topics for next year. We briefly touched on preparation for the RNC as a topic and possibly a drill involving triaging and/or first aid skills needed in a mass casualty event. At the October meeting the general group will be asked for ideas as well.
5. Boy Scouts involvement—A representative from an area Boy Scout troop asked to be involved in a drill with us in May/June of next year.
6. November General Meeting—This meeting will be the holiday social. It was suggested that this be a “Bring a Friend” event. Leslie will contact the Chief about who to contact for the food. Melissa will put a slide show together of pictures of past events to show during the social.
7. Member Returned Backpack—Jim Rohlik returned his backpack since he is moving to Florida.
8. Student/Parent Event—Melissa discussed CERT at a recent parent event.
9. Board Nominations Sought—The two year term for our President and Vice President have expired. The Vice President, Wayne will move on to President and nominations for someone to replace Wayne as Vice President are needed. Leslie nominated Melissa, which Sue seconded. A vote was tabled until the November Board meeting to give those not in attendance a chance to either self nominate or to nominate another member.

**C. Next Meeting:**

Board Meeting—Wed. Nov. 4<sup>th</sup> at 6:30pm, B.Hts. Wallings Road Fire Station

General Meetings—Wednesday Oct. 21<sup>st</sup> at 7pm, Thursday Nov. 19<sup>th</sup> at 7pm.  
both at the Brecksville Community Center, Human Services Room

**D. Action Items:**

	Item	Who is responsible	By when
1	Broadview Hts. training on new system and Call-Out Exercise	Jared/Tim	2016
2	Additional GPS training to be scheduled	Tim/Chief Egut	2016
3	Check on the possibility of borrowing the old badge maker from the county	T.J.	Next Board Meeting
4	Sent a thank you note to the new police chief of Brecksville for attending the September meeting	Sue	Next Board Meeting
5	Ask Chief Egut who to contact for the food for the November meeting	Leslie	Next Board Meeting
6	Compile a slide show of past events for the November meeting	Melissa	November General Meeting

*Respectfully Submitted, Sue Schindler*

Cc: E.Egut, J. Hajek, C. Jatsek, J. Winar