

CERT

COMMUNITY EMERGENCY RESPONSE TEAM

BRECKSVILLE – BROADVIEW HEIGHTS

JANUARY 2017 MEETINGS

I. Coordinator/Board Meeting

Date: 1/4/2017 Time: 6:30pm-7:40pm

Location: Wallings Road Fire Station, Broadview Hts.

Attendance: Wayne Louis, Melissa Mathys, T.J. Hartman, Sue Schindler, Lidia Dobronos, Ed Egut, Jared Winar, Tom Kalvas, Tim Dodd,

A. Old Business

1. Increasing CERT Awareness—Wayne created a statement to increase the community’s awareness about our CERT group. He will check into including this advertisement in the Brecksville Bulletin, Broadview Hts. Newsletter and the Community Center’s WebTrack email notification system. The goal is to increase awareness, membership and to also improve meeting attendance of current members.

2. General Meeting Topics:

- CPR renewal—Our CPR cards expire in 2018 therefore we do not need to schedule the training this year.
- Narcan project “Dawn” –Lidia has made contact with the Metro Health coordinator for this project. She is interested in giving a talk and we also may be able to include representation from CAPA, EMS and the Police Dept to increase the depth of this talk/presentation. This would be a good opportunity to invite other CERT teams as well as the parents of high school students. This meeting may be scheduled for February.
- Command Center discussion and backpack item replacement—Melissa will discuss the forms that should be used to help when creating the command center for any type of call-out event. We will also have backpack replacement items available at this meeting (i.e. batteries, gloves, masks). This meeting will be scheduled for January 19th.

3. COAD Registration—Chief Egut completed the registration form. Melissa will submit it on-line.

B. New Business

- 1. FEMA Question—Wayne received a request for CERTs to send their data to FEMA. Since no one was familiar with what this request was referring to, Wayne will contact Sharon for clarification.
- 2. Trailer and Cabinet Key—the key for the trailer also opens the CERT cabinet in the Brecksville Fire Station.
- 3. Contact List Review—we will review the contact lists for other CERT groups that Wayne received from TJ at the February Board meeting.

C. Next Meetings:

Board Meeting: Wednesday Feb. 1st, 6:30pm Wallings Rd. Fire Station
General Meeting: Thursday Jan. 19th, 7pm Brecksville Human Services
Wednesday Feb. 15th, 7pm Brecksville Human Services

D. Action Items:

	Item	Who is responsible	By when
1	Broadview Hts. training on new member contact system and perform a test Call-Out	Jared/Tim	2016
2	Reserve Human Services meeting room for 2017 general meetings	Sue	Next Board Meeting
3	Review CERT contact lists and invite other CERT members to our meetings	All	Next Board Meeting
4	Submit completed COAD registration on-line	Melissa	Next Board Meeting
5	Submit CERT statement to various publications and web track	Wayne	Next Board Meeting

Respectfully Submitted, Sue Schindler

Cc: E.Egut, J. Hajek, C. Jatsek, J. Winar, S. Morabito