

CERT

COMMUNITY EMERGENCY RESPONSE TEAM

BRECKSVILLE – BROADVIEW HEIGHTS

JANUARY 2016 MEETINGS

I. Coordinator/Board Meeting

Date: 1/6/2016

Time: 6:30pm-7:45pm

Location: Broadview Hts. Fire Station, Wallings Road

Attendance: Tim Dodd, Sue Schindler, T.J. Hartman, Wayne Louis, Leslie Lesinski, Melissa Mathys, Ed Egut, Bill Zaker

A. Old Business

1. Thank You Note—A thank you note was sent to the Brecksville Clerk of Council for attending the November meeting.
2. Meeting Room Scheduling—The Human Services room was scheduled for all 2016 General Meetings. We would need to call the day before each meeting to schedule the AV equipment. Chief Egut will check with the Community Center if this is really necessary.
2. Oaths of Office—The original hard copy of the oaths were distributed to each individual. Photocopies were filed with Chief Egut and scanned copies exist on the city's shared computer drive.
3. Web site—Calendar and contact information were updated on the web site.
4. ID Cards—Carolyn can make the ID cards as long as she gets a completed template for each individual. We need to get the template from Carolyn before the January General meeting.

B. New Business

1. Meeting Topics for 2016
 - a) We discussed utilizing the January meeting to sign-up those in attendance for the Ready Notify web site. This is a county web site that can be used to alert members of events. Messages can be scripted in advance for a variety of notifications. Wayne asked if you can utilize this system to text messages to members, Melissa will find out more.

- b) CPR training (possibly for February meeting)
- c) An Active Shooter drill will be held in March during the week after Easter
- d) GPS training (possibly for March meeting)
- e) Ham Radio (possibly for September meeting)
- f) Emergency response as it relates to CERT from the police perspective.
Wayne will contact Brecksville police to see if they are willing to schedule a talk at an upcoming General Meeting.
- g) Water Rescue, schedule a Fire Department team member to discuss this at an upcoming General Meeting

C. Next Meeting:

Board Meeting—Wed. Feb. 3rd, 6:30pm, B.Hts. Wallings Road Fire Station

General Meetings—Thursday Feb. 18th, 7pm, Brecksville Community Center, Human Services Room

D. Action Items:

	Item	Who is responsible	By when
1	Broadview Hts. training on new system and Call-Out Exercise	Jared/Tim	2016
2	Get ID badge template from Carolyn	Leslie, Melissa, Tim	January General Meeting
3	Check into Fire Department help with the following topics for upcoming meetings: CPR (Feb?), GPS (March?), Water Rescue (TBD?)	Wayne/Chief Egut	Next Board Meeting
4	Check into possible help needed from our team for the March School Drill	Tim	Next Board Meeting
5	Check into Police Department help with the Emergency Response topic for an upcoming meeting (TBD?)	Wayne	Next Board Meeting
6	Check into possibility of Ham Radio talk for General meeting (Sept?)	?	Next Board Meeting

Respectfully Submitted, Sue Schindler

Cc: E.Egut, J. Hajek, C. Jatsek, J. Winar