

CERT

COMMUNITY EMERGENCY RESPONSE TEAM

BRECKSVILLE – BROADVIEW HEIGHTS

SEPTEMBER 2013 MEETING

I. Coordinator/Board Meeting Minutes

Date: 9/4/2013

Time: 6:30pm-7:20pm

Location: Broadview Hts. Coffee Shop

Attendance: Leslie Lesinski, Marc Rubin, Tim Dodd, Tom Kalvas, Melissa Mathys, Brian Wolf, Ed Egut, Jared Winar, Wayne Lewis, Carolyn Jatsek, Sue Schindler

Absent—Excused: Jim Steiger, Brian Russo

Absent—Not Excused: Kurt Gerber

A. Old Business

1. CERT Association meeting—Melissa attended the meeting. Public awareness was discussed including how to perform on-line surveys and ways to improve communication. Melissa was thanked for doing a great job updating and maintaining the web site.

2. POD and Trailer Inventory—All POD items have been purchased and replaced. It was suggested to purchase a tool box for the Brecksville trailer as Broadview Hts. has one and it would be helpful. The tent also needs to be anchored to weights to prevent the wind from picking it up as happened at the last drug round-up. Chief Egut will work with Carolyn to obtain the items needed for the Brecksville trailer.

3. Meeting schedule for 2014—Tom reviewed the attendance from last year. Only four more people attended on Wednesday as compared to Thursday so it was decided to continue to alternate meetings on Wednesday and Thursday in 2014. The Board meeting will be relocated to the Broadview Hts. Fire station on Wallings Rd. starting on January 8th.

B. New Business

1. County Wide Drill for 2014—the drill will take place in Brooklyn and will be a simulated tornado. Information will follow about training and the drill date.
2. September 19th Meeting (Thursday)—Wayne will discuss the real life evacuation and sheltering experience that he was involved in at a pediatric nursing facility.
3. Metroparks Volunteers for Fallfest September 29th—Volunteers are needed for this event to be held on Sunday September 29th in the Brecksville Reservation. Contact Carolyn if interested.
4. Booville Halloween Party Volunteers needed—Sunday October 27th volunteers are needed for the Brecksville Halloween party. Contact Carolyn if interested.
5. Drug Round-up Volunteers needed—October 26th volunteers are needed for both morning and afternoon shifts. Volunteers need up to date background checks. Contact Melissa if interested.
6. Background Check update—Carolyn has worked out a process with the Brecksville police to perform background checks. Date and times will be announced.
7. October 16th General Meeting—Household Hazardous Chemical Awareness is the topic. Brian Russo was assigned this meeting but will be out of town therefore Marc Rubin offered to coordinate this meeting.
8. President Term Ending—Leslie's 2 year term as president ends in September 2013. Nominations including self-nominations for a new president, vice-president and new board members are now being accepted. This will also be discussed at the next General Meeting.

C. Next Meetings:

Coordinator Meeting—Wed. October 2nd, 6:30pm, Coffee Club, Broadview Hts.

General Meeting—Brecksville Human Services Center, 7pm

Thursday September 19th

Wednesday October 16th

Thursday November 21st

D. Action Items:

	Item	Who is responsible	By when
1	Nomination and election of new officers	Board	October Coordinator meeting
2	Purchase items for the Brecksville trailer.	Chief Egut and Carolyn	Next Coordinator meeting
3	Email addresses need to be updated on the roster	A volunteer is needed	Next Coordinator meeting