

# CERT

## COMMUNITY EMERGENCY RESPONSE TEAM

### *BRECKSVILLE – BROADVIEW HEIGHTS*

Coordinator/Board Meeting Minutes

Date: 11/7/2012

Time: 6:30pm-7:30pm

Location: Broadview Hts. Coffee Shop

Attendance: Leslie Lesinski, Ed Egut, Tim Dodd, Wayne Lewis, Marc Rubin, Brian Wolf, Melissa Mathys

Absent—Excused: Sue Schindler, Tom Kalvas, Carolyn Jatsek, Brian Russo, Jim Steiger

Absent—Not Excused: Kurt Gerber

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#### **1. Old Business**

- a. Web site updates will be performed by Tia Began. The computer that Jim S. has will go to Tia for this task.
- b. The Brecksville radios were received. Training on them may be included in the January 17<sup>th</sup>, 2013 meeting
- c. The event schedule for the County Wide Citizen Corp Drill will be forwarded to everyone. Currently 23 members have volunteered to participate in this event not including Ted Lux, Caroline and Leslie.
- d. Pool deck has been reserved for the April 17<sup>th</sup> meeting on water safety.
- e. The possibility of selling green reflective address signs to the community was discussed. Melissa has not heard back from Kiwanis yet, but has researched the cost of signs and purchase and assembly options. They can be ordered completely done or we can put the numbers on. The second option reduces the cost of supplies and increases funds for other CERT purchases.
- f. Carolyn secured rooms for the 2013 meeting schedule.

#### **2. New Business**

- a. Meeting ideas were discussed for 2013. Chief Hajek asked the board to present at January meeting. This meeting may include cold weather safety and training about CERT actions for downed power lines; the review of the County wide drill may be done February; the March meeting may be spring weather safety with a local weather personality or H1N1 summary; the April meeting will be water safety (pool deck has been reserved); The September meeting could be backpack

inventory and the October still needing a topic. The November meeting will be a Holiday social. We have not scheduled the POD supply inventory yet.

b. The possibility of selling green reflective address at the CERT booth during Home Days (June 28<sup>th</sup>, 29<sup>th</sup>, and 30<sup>th</sup>) was discussed. Options for placement of the CERT trailer were also discussed. The ability to safely park the trailer without blocking other booths is of some concern.

c. Sue was contacted by the Senior Olympics which will take place from July 19 to August 1, 2013. There will be 20,000 athletes participating in events in Cleveland and CERT has been asked to help.

d. The Board voted not to participate in 2012 Brecksville Christmas parade.

e. The issue was raised of board members that have found it difficult to participate in CERT for the time being. Anyone who feels that they cannot fully participate at this time should contact Leslie.

3. **Next Coordinator Meeting**—Wed. January 16<sup>th</sup>, 6:30pm at the Coffee Club in Broadview Hts because the Red Cross Shelter Refresher course is January 9<sup>th</sup> from 7-9 PM.

4. Action Items

|    | Item   | Who is responsible | By when                               |
|----|--|--------------------|---------------------------------------|
| 1  | Computer to transfer from Jim S. to Tia B. for web site updates.                           | Jim and Tia        | Next Coordinator meeting              |
| 2  | Email addresses need to be updated on the roster   | Jim/Carolyn        | Next Coordinator meeting              |
| 3  | Contact Kiwanis again about reflective address signs                                       | Melissa            | Next Coordinator meeting              |
| 4  | Check into renewal and new member background checks.                                       | Carolyn            | Next Coordinator meeting              |
| 7  | Purchase new items for trailer   | Carolyn            | Next Coordinator meeting              |
| 8  | Discuss downed power line procedures with Chief Hajek for January 17 <sup>th</sup> meeting | Chief Egut         | January 17 <sup>th</sup> CERT meeting |
| 9  | Email potential new CERT member to Leslie  | Chief Egut         | Next Coordinator meeting              |
| 10 | Contact CVCC about February 20 or March 21 for H1N1 summary.                               | Chief Egut         | Next Coordinator meeting              |
| 11 | Find source of Emergency Beacon lights   | Melissa            | Next Coordinator meeting              |

*Respectfully Submitted,*



Cc: E.Egut, J. Hajek, C. Jatsek, T. Dodd