

# CERT

## COMMUNITY EMERGENCY RESPONSE TEAM

### *BRECKSVILLE – BROADVIEW HEIGHTS*

### *JANUARY 2013 MEETINGS*

#### **I. Coordinator/Board Meeting Minutes**

Date: 1/16/2013

Time: 6:30pm-7pm

Location: Broadview Hts. Coffee Shop

Attendance: Leslie Lesinski, Ed Egut, Sue Schindler, Tim Dodd, Tom Kalvas, Wayne Lewis, Marc Rubin, Brian Russo, Melissa Mathys, Kurt Gerber, Brian Wolf, Jim Steiger, Jared Winar

Absent—Excused: Carolyn Jatsek

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#### **A. Old Business**

1. January General Meeting—Fire Chiefs Jeff Hajek and Ed Egut will be presenters at the January Meeting. The meeting will address our team call-out protocol and training on the new MERS radios. A suggestion was also made to watch a water rescue video and an AED video.
2. County Wide Drill—The drill will be held February 10<sup>th</sup> at locations in Brecksville and Broadview Hts. Those individuals that are participating but have not registered on Ohio Responds can attend a registration session to be held at Broadview Hts. Fire Station #1 on Tuesday January 22<sup>nd</sup> from 7-9pm.
3. February General Meeting—This meeting will be held at the Cuyahoga Valley Vocational School at which Chief Egut will present the updates to the POD plan.
4. Web Site coordination transition—Tia requested guidance in managing the web site and in how to send group e-mails. She also requested some format changes which were approved.
5. Address signs and 911 beacon lights—Melissa was given another contact with the Kiwanis concerning the reflective address sign project. She also found a source for the 911 beacon lights and will check on bulk pricing.

## B. New Business

1. Fire Department Liaison--Jared Winar will be the Fire Department liaison to the BBH CERT. Jared is currently working full-time for Broadview Hts. and Part-time for Brecksville Fire Departments.
2. General Meetings for 2013—The September and October meetings are still in need of organizing coordinators. Wayne volunteered for the September meeting and Brian R. for the October meeting.
3. May 2013 Coordinator/Board Meeting—Tom K. volunteered to run the meeting for Leslie.
4. Homedays 2013—Wayne and Melissa volunteered to coordinate our participation in Homedays.

**C. Next Coordinator Meeting**—Wed. Feb. 6th, 6:30pm at the Coffee Club, Broadview Hts.

## D. Action Items:

	Item	Who is responsible	By when
1	Email addresses need to be updated on the roster	A volunteer is needed	Next Coordinator meeting
2	Check into renewal and new member background checks.	Carolyn	Next Coordinator meeting
3	Purchase new items for trailer	Carolyn	Next Coordinator meeting
4	Tia needs guidance in managing the web site and instructions on how to send group e-mails	Jim	Next Coordinator meeting
5	Contact Kiwanis about reflective address signs and check on 911 beacon bulk pricing	Melissa	Next Coordinator meeting