

CERT

COMMUNITY EMERGENCY RESPONSE TEAM

BRECKSVILLE – BROADVIEW HEIGHTS

Coordinator/Board Meeting Minutes

Date: 1/5/2011

Time: 6:30pm-7:30pm

Location: Broadview Hts. Coffee Shop

Attendance: Leslie Lesinski, Kurt Gerber, Tom Kalvas, Jim Steiger, Brian Russo, Carolyn Jatsek, Ed Egut, Brian Wolf, Marc Rubin, Pat Koss, Sue Schindler

1. CERT Association

Brian R. attended the meeting that was held to discuss the new county CERT Association group. CERTs do not have to join the group. The hope is that under this association CERTs will be better organized and provide better standardization of skill levels by having centralized training to pool resources for bigger classes. There is also a proposal to have certain classes be taught by police, fire or EMTs. There was also discussion about having a 5013c designation for CERTs in the association which would allow the acceptance of donations. CERTs in the association will also have guidance from a Board to make sure each group purchases supplies that are consistent with the scope of the CERT mission. The BBH CERT needed to register as two separate cities under one CERT group designation. The Brecksville registration was submitted and Pat K. will coordinate the submission of the Broadview Hts. registration.

2. Extreme Makeover Thank You

Leslie sent a thank you note to retired Maple Heights Fire Chief Castilucci for the November presentation on his experience coordinating the September Extreme Home Make-Over event.

3. Bicentennial

Carolyn volunteered to be the point person from BBH CERT for the Bicentennial. Help will be needed with Home Days which will be 4 days, fireworks on 3 nights for perimeter patrol, a large parade is being planned and a Civil War re-enactment.

4. Christmas Parade Thank You

The Mayor sent a Thank You note for our involvement in the parade.

5. 2011 Meeting schedule and Event Ideas

Board Meetings: 1st Wed of the Month at 6:30, Broadview Hts. Coffee Shop

January 5	July none
February 2	August 3
March 2	September 7
April 6	October 5
May 4	November 2
June none	December 7 as needed

General Meetings:

January 19th, Triage, Mike Packard
February 17th, FBI, Ed Egut
March 16th, MetroPark Rangers/Evidence Handling, Brian Russo
April 21st, Army Corps of Engineers, Tom Kalvas
May 18th, ABC Fire, Leslie Lesinski
May 21st, Drill
June, no meeting, Brecksville Home Days Jun 23, 24, 25
July, no meeting
August, no meeting, Broadview Hts. Home Days Aug 18, 19, 20
September 15th, Topic to be announced, Jim Steiger
October 19th, Electric Company Demonstration, Brian Wolf
November 17th, Transportation/crowd control, Kurt Gerber
December, no meeting

a. The May drill was discussed as an outdoor event with 3-4 stations, starting at 8:30am ending around 11am with a cookout. The drill could focus on Incident Command, communication and pull together information from prior meetings (i.e. triage, evidence, fire).

b. It was decided that the General Meetings would be opened up to other CERTs and publicized that you do not need to be a member to attend.

6. General information

- a. Ohio scored 9 out of 10 for Public Health Emergencies Preparedness
- b. Carolyn needs information for the 1st quarter Newsletter
- c. A school drill has been scheduled for March 25th at the Central School

6. Action Items:

	Item	Who is responsible	By when
1	Send thank you notes to Brandy Karny from Cuyahoga County Emergency Management and Phil Trimolt from the Cleveland Red Cross for the September General Meeting.	Tom Kalvas	Report at next coordinator meeting
2	Send thank you note to the Explorers for helping with the October scavenger hunt	Not assigned	Report at the next coordinator meeting
3	Send general thank you note to those that helped at the Oct. 25 th Broadview Heights Flu Shot clinic	Not assigned	Report at next coordinator meeting
4	Post thank you note from Maple Heights Mayor for Extreme Home Makeover volunteers on web site	Jim Steiger	Report at next coordinator meeting
5	Send Broadview Heights registration for CERT Association	Pat Koss	Report at next coordinator meeting
6	Gather the necessary information to complete the POD Procedural Notebook and forward it to the Board for review and final approval.	Both Fire Departments	Report at next coordinator meeting

Next Meeting: Wednesday February 2nd at 6:30pm Broadview Hts. Coffee Shop

Respectfully Submitted, Sue Schindler

Cc: E.Egut, J. Hajek, C. Jatsek, P. Koss