

CERT

COMMUNITY EMERGENCY RESPONSE TEAM

BRECKSVILLE – BROADVIEW HEIGHTS

AUGUST 2013 MEETING

I. Coordinator/Board Meeting Minutes

Date: 8/7/2013

Time: 6:35pm-7:00pm

Location: Broadview Hts. Coffee Shop

Attendance: Leslie Lesinski, Sue Schindler, Brian Wolf, Ed Egut, Tim Dodd

Absent—Excused: Jim Steiger, Tom Kalvas, Melissa Mathys, Wayne Lewis, Brian Russo

Absent—Not Excused: Kurt Gerber, Marc Rubin, Carolyn Jatsek, Jared Winar

A. Old Business

1. County Wide Drill Awards Reception—the drill in February went very well with a recommendation to improve several aspects of communication. Those that participated in the drill were recognized at an awards ceremony that was held June 26th.

2. April General Meeting—Water rescue was the topic. A thank you note was sent to the Explorer's for their help with the hands-on portion of this meeting.

3. CERT Association and Web Site—Melissa attended the meeting to get information concerning the web site. Brian W. will continue to post information on Facebook and Twitter.

4. POD and Trailer Inventory—the inventory was held in March. Some items needed to be purchased. Leslie will send the list to Chief Egut, he will check with Carolyn to see if the items have been purchased. It was suggested that the trailer also be checked once per year for inventory needs.

B. New Business

1. County Wide Drill for 2014—the drill will take place in Brooklyn and will be a simulated tornado. A date has not been set yet.
2. Meeting Schedule for 2014—it was decided to review the attendance for Wednesday versus Thursday meetings to see which has higher attendance and possibly make all meetings the same day instead of alternating. Tom K. will be asked if this data can be compiled. It was also suggested that the Board meeting location be changed from the Coffee Club to Broadview Hts. Fire Station #1 on Wallings Rd. Tim D. will check if this is a possibility. The Board meeting will continue to be held the first Wednesday of the Month at 6:30pm.
3. September 19th Meeting (Thursday)—the topic of this meeting has not been decided yet. Wayne is in charge of this meeting and has asked for suggestions. Homeland Security and Concealed Carry were a few topics suggested.
4. Metroparks Volunteers—Volunteers are needed for an event to be held on September 29th in the Brecksville Metropark.
5. President Term Ending—Leslie's 2 year term as president ends in September 2013. Nominations and election of a new president and vice-president will need to be completed soon.

C. Next Meetings:

Coordinator Meeting--Wed. September 4th, 6:30pm at the Coffee Club, Broadview Hts.

General Meeting—Thursday September 19th (Wayne coordinator in charge)

D. Action Items:

	Item	Who is responsible	By when
1	Nomination and election of new officers	Board	October Coordinator meeting
2	Topic for September meeting to be decided	Board	Next Coordinator meeting
3	Check on possibility of using Broadview Hts. Fire Station #1 for Board meetings	Tim D.	Next Coordinator meeting
4	Meeting attendance data to be compiled to determine best day for General Meeting	Tom K.	Next Coordinator meeting
5	Determine if the needed POD items have been purchased	Chief Egut	Next Coordinator meeting
6	Email addresses need to be updated on the roster	A volunteer is needed	Next Coordinator meeting
7	Check into renewal and new member background checks.	Carolyn	Next Coordinator meeting

Respectfully Submitted, Sue Schindler

Cc: E.Egut, J. Hajek, C. Jatsek, T. Dodd, J. Winar